

Church of the Resurrection
Finance Council
Date: February 9, 2021
Time: 7 pm
Via: Zoom

Members Present: Father Thomas Dragga, Dennis Bodziony - Chair, David Consolo, Marilyn Emshoff, Debbie Jira, Tina Milano, Janice Margheret, Herb Wilson, Kevin Young, Janice Zeller, Frank Tercek, Scott Welker

Members Absent and Excused: None

7:00 p.m. – Meeting called to order. Father Tom opened with a prayer of blessings.

A. Review of December 31, 2020 Financial Statements

Dennis reviewed the Progress Report, which was previously emailed to all members. Highlights include:

From 7/1/20 to 12/31/20:

- Total donations up 1.4% year over year (down 18.5% in month of Dec.)
 - Sunday, holiday, and bequest donations up 1.3% (down 24% for mo. of Dec.)
 - Capital repairs and improvements up 10% (down 10% for mo. of Dec.)
 - Charity and Justice down 5.2% (up 14% in Dec.)
- Operating Expenses down 1.9% (Diocese picking up ½ of Fr. Tom’s salary + fringe, beg. 12/19)
- For 26 weeks: Operating revenues of \$397.8K (\$15,299/wk.), and operating expenses of \$371.2K (\$14,550/wk.). Budgeted need = \$15,475/wk.
- Cash at 10/31/20 – Operating up \$4K from \$99.2K at 6/30/20, Balance is high because of SBA loan received of \$85.5K
- Restricted Fund = \$892K. Composition of restricted fund was noted in the progress report with \$197.8K available after allocation to the various restricted areas (Capital repairs and improvements, RIF, Healing garden, Future parish Center, etc.)
 - Loan from restricted to operating of \$84K at 12/31/20 vs \$73K at 6/30/20.

Investable Funds

At 12/31/20 invested funds = 1.092M.

- Of the total, \$467K is available for the parish center project after deducting for normal R&M (\$100K), Healing garden (\$78K), estimated 12 months of new mortgage (\$180K), and fundraising and architect fees (\$129K).

The committee reviewed the makeup of investable funds which at 12/31/20 is: 40% equities (\$433.6K) 60% cash equivalents (\$658.4K) (Diocese must approve an asset allocation > 60% in equities.)

Discussion of both PNC fixed income fund (\$285.7K) and equity fund (\$304.9K). Since most, if not all, of these funds will be needed for the Parish Center project it was determined to begin reducing these funds over the next 18 months to reduce the risk of holding these assets.

Motion made and approved by all: Over the next 6 months liquidate the fixed income fund at the rate of approximately \$50K/month and placed in CD’s, together with any excess cash accumulating in the Building Fund, for more liquidity. (Current CD rate = .80bps)

B. Parish Center

Fr. Tom provided an update on status since the 10/27/20 joint meeting of all Resurrection Church Councils.

Recall, the Bishop has approved doing a feasibility study for Plan C (as presented on 10/27/20 consisting of major repairs as outlined + renovation + adding additional space for a total of ~ \$4.65M).

Jack Kearns of Kearns & Assoc. created a profile of the top 40 donors and set up individual meetings beginning in January. To date, approximately 25 parishioners have met (½ via Zoom), with plans to meet with 40-50 total. This will determine the level of donor interest in this new campaign. Based on his assessment, we will know if it is feasible to proceed. A report should be ready by end of March. If determined to be feasible, the campaign will be brought to the entire parish via a town hall and various other means.

The feasibility study is \$12K.

C. SBA Loan

SBA loan of \$85.5K received from Middlefield Bank on 4/17/20. The House extended the spend down period to 24 weeks on qualified expenditures. *Update:* Since this Finance meeting, Dennis has received approval from the Diocese to proceed with the application for forgiveness.

It is expected the parish will not have a problem with forgiveness of the loan.

D. Healing Garden

On 12/1/20 plans for the healing garden were submitted to the City. The Planning Commission met on 1/25/21 and all seemed fine with our plans. Next, the full Planning Board and City Council will meet. It is anticipated to be completed by June 20th and dedicated at the 50th anniversary. Currently have \$78K of donations set aside.

E. Heart of the Shepard Campaign

In review, this Diocesan campaign is to provide for seminary renovations (\$20M), priest retirement funding (\$7M) plus endowed funds for assistance with seminarian college loans.

At the 9/15/20 Finance Council meeting, the committee briefly discussed the 3 options for fundraising noting that two of them require a capital campaign. Additionally, the following motion was passed:

Motion from 9/15/20: Recommendation was made and approved by all to pledge 15% payable over 3 years amounting to \$108K.

In February '21, it was agreed that excess cash be restricted to cover our campaign commitment. Also noted: if Parishioners' acknowledge a pledge to this campaign to go to Resurrection's portion, our parish will receive credit for it.

Meeting adjourned 8:15pm after prayer

Next meeting: May 11, 2021 @ 7pm

Submitted by: Janice Margheret